**Application Form**

Please complete this form accurately and honestly. Email completed form to [sbitc@ccfc.co.uk](mailto:sbitc@ccfc.co.uk)

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| **PERSONAL DETAILS** | | | | | | |
| **Position being applied for:** | | |  | | | |
| **First Name(s)** | | | | **Surname** | | |
|  | | | |  | | |
| **Telephone Number 1:** | | |  | | | |
| **Telephone Number 2:** | | |  | | | |
| **Email Address:** | | |  | | | |
| **First Line of Address:** | | |  | | | |
| **Second Line of Address:** | | |  | | | |
| **City:** |  | | | **Postcode:** |  | |
| **UK Driving Licence?** | | YES/NO | | **Access to suitable vehicle?** | | YES/NO |
| **Do you hold a current valid Passport or ID Card?** | | | | | | YES/NO |

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| **EDUCATION HISTORY** | | |
| Please start with your most recent and work back. Insert more rows if necessary. | | |
| **Dates (from-to)** | **School/College/Unviersity/Other** | **Course, Subject & Qualification** |
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| **OTHER APPLICABLE QUALIFICATIONS** | | |
| Please start with your most recent and work back. Insert more rows if necessary. | | |
| **Date** | **Establishment** | **Qualification** |
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| **EMPLOYMENT HISTORY** | | | |
| Please start with your most recent and work back. Insert more rows if necessary. | | | |
| **Dates (from-to)** | **Employer** | **Job Title, Main Roles & Responsibilities** | **Salary &**  **Reason for Leaving** |
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| **PERSONAL STATEMENT** |
| Please use this section to outline your relevant experience and suitability for the advertised role.  Please refer to the essential criteria outlined in the Person Specification. Maximum 1,000 words. |
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| **REFERENCES** | | | |
| Please provide the details of two suitable referees. | | | |
| **Name:** |  | **Name:** |  |
| **Position:** |  | **Position:** |  |
| **Employer:** |  | **Employer:** |  |
| **Telephone:** |  | **Telephone:** |  |
| **Email:** |  | **Email:** |  |

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| **EQUALITY AND DIVERSITY** | | | | |
| We are an equal opportunities employer and welcome applications from all sections of the community. | | | | |
| **Gender:**  Please identify your gender: | | | Male |  |
| Female |  |
| **Disability:**  Do you consider yourself to have a disability? | | | YES |  |
| NO |  |
| **Age:**  Please identify the age brack that you fall into: | | <19 Years | |  |
| 20-29 Years | |  |
| 30-39 Years | |  |
| 40-49 Years | |  |
| 50-59 Years | |  |
| 60-69 Years | |  |
| >70 Years | |  |
| **Ethnicity:**  Please identify your ethnic background. | White | English/Scottish/Welsh/Northern Irish/UK | |  |
| Irish | |  |
| Any other White Background | |  |
| Mixed ethnic background | Mixed ethnic background | |  |
| Asian / Asian UK | Indian | |  |
| Pakistani | |  |
| Bangladeshi | |  |
| Chinese | |  |
| Any other Asian background | |  |
| Black / African / Caribbean / Black UK | African | |  |
| Caribbean | |  |
| Any other Black/African/Caribbean background | |  |
| Other ethnic group | Arab | |  |
| Any other ethnic group | |  |
| **Religion or belief:**  Please identify your religion or belief. | | No Religion | |  |
| Christian | |  |
| Buddhist | |  |
| Hindu | |  |
| Jewish | |  |
| Muslim | |  |
| Sikh | |  |
| Other religion | |  |
| **Sexual Orientation:**  Please identify your sexual orientation. | | Bisexual | |  |
| Heterosexual | |  |
| Gay Man | |  |
| Gay Woman / Lesbian | |  |
| Other | |  |

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| **DECLARATION OF CONSENT** | | | | |
| **Please review your application form before completing this section.** | | | | |
| **Privacy Notice**  At Sky Blues in the Community we only collect the information we need to carry out our services and we treat your information with care – taking the appropriate steps to protect it.  In line with our Core Values as a charity, the General Data Protection Regulation, this Privacy Notice outlines why we collect and process your personalinformation.  By applying to be an employee of Sky Blues in the Community, you provide us with the personal information on this application form.  Sky Blues in the Community use this information to ensure a fair and robust recruitment process. We do not share this information with any third parties and we will only use this information for the purpose of recruitment.  You have rights related to how Sky Blues in the Community use your data and we ask that you complete the Declaration of Consent below.  You have rights to ask for a copy of your data or for it to be rectified if it is inaccurate. You also have the right to withdraw consent. In certain circumstances, you also have the right to object to us processing your data.  For more information about how Sky Blues in the Community handle your personal data, you can obtain a copy of our Privacy Policy by emailing: [sbitc@ccfc.co.uk](mailto:sbitc@ccfc.co.uk) | | | | |
| **I consent to Sky Blues in the Community processing my personal information.** | | | | **YES / NO** |
| **Siganature:** |  | **Date:** |  | |